

MADURA MICRO FINANCE LIMITED

(CIN: U65929TN2005PLC057390)

Registered Office: No.36, Second Main Road, Kasturba Nagar, Adyar, Chennai 600020

Corp. Office: No. 634, Anna Salai, 6th Floor, Karumuttu Centre, Nandanam, Chennai 600035

Phone: 044 4683 8989, Email: contact@mmfl.in

NOTICE

Notice is hereby given that the Fifteenth Annual General Meeting of the Company will be held on Wednesday, August 5, 2020 at 11.30 A.M. at the Corporate Office of the Company at No. 634, 6th Floor, Karumuttu Centre, Nandanam, Chennai 600 035 to transact the following business:

Ordinary Business:

1. To receive, consider and adopt the Standalone and Consolidated Audited Financial Statements of the Company for the Financial Year ended 31st March 2020, together with the Reports of the Board of Directors and the Auditors thereon
2. To appoint a Director in place of Mr Udaya Kumar Hebbar (DIN 07235226) who retires by rotation and, being eligible, offers himself for re-appointment.
3. To appoint a Director in place of Mr. Diwakar BR (DIN: 02775640) who retires by rotation and, being eligible, offers himself for re-appointment.

Chennai
June 25, 2020

For Madura Micro Finance Limited

V Balakrishnan
Chief Financial Officer

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NOTES:

1. The Meeting is being conducted through Video Conference pursuant to the Notification dated 8.4.2020, 13.4.2020 and 5.5.2020 issued by the Ministry of Corporate Affairs due to the outbreak of COVID-19 pandemic.
2. The documents related to matters set out in the Notice, including all annexures to this notice shall be open for inspection at the Registered Office of the Company during business hours (10.00 A.M. to 6.00 P.M.) on all working days up to and including the date of Annual General Meeting of the Company.

A copy of the Notice of the AGM has also been displayed at the Company's website: www.maduramicrofinance.com.

3. The Statutory Registers which should be kept open for inspection of members under the Companies Act, 2013 are available for inspection by the Members at the Annual General Meeting.
4. A member is entitled to participate and vote only by himself. Appointment of a Proxy and voting through Proxy is not applicable since the meeting will be conducted through Video Conference except members who are appointing Representatives for the purpose of participation and voting in the meeting.

The Video Conferencing Facility will be allowed to the participants on First-cum-First basis subject to the maximum of 500 members except:

a) Shareholders holding 2% or more shares; b) Promoters; c) Institutional Investors; d) Directors; e) Key Managerial Personnel; f) Chairpersons of Audit Committee; g) Chairpersons of Nomination and Remuneration Committee; h) Chairpersons of Stakeholder Relationship Committee; i) Auditors etc.

Attendance of members through VC / OAVM shall be counted for the purpose of reckoning quorum as per Section 103 of the Companies Act, 2013.

5. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote at the Meeting.
6. Corporate Members intending to send their Authorized Representatives to attend the Meeting pursuant to Section 113 of the Companies Act, 2013 are requested to send to the Company, a certified copy of the relevant Board Resolution together with their respective specimen signatures authorizing their representative(s) to attend and vote on their behalf at the Meeting.
7. The Notice of the AGM is being sent by electronic mode to those Members whose e-mail addresses are registered with the Company, unless any Member who have not registered their e- mail addresses, physical copies are being sent by the permitted mode, if possible.

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8. Other important points to the Members:

- a) The Meeting link will be shared to the members in their Registered email Id available with the Company. In case the email id not registered or members willing to update their email ids please contact Mr V Balakrishnan, Chief Financial Officer.
- b) Members are requested to submit their questions if any, to the Chief Financial Officer latest by July 31, 2020
- c) Members are also allowed to raise the questions at the time of meeting.
- d) The meeting link will be enabled 15 minutes before the commencement of the meeting. In case of problem in connecting the meeting, members are requested to contact Mr V Balakrishnan through the following Telephone Numbers: (044 46838989 / +91 98409 84136)
- e) Voting procedure:

Voting shall be conducted through e-voting or show of hands. In case of demand for poll, the voting shall be done by e-mail and the results will be declared after adjourning meeting till the time of completion of Counting.